

Job Description – Reach Fork Truck Operator

Overview: Under general supervision, Reach Truck Operator will ensure safe and accurate receipt, storage, and shipment of food products utilizing equipment including, but not limited to, stand up forklifts, stand up dock loaders, walk, pallet jacks, and radio frequency equipment. Must be able to work in a -5 degrees Fahrenheit cold storage environment.

Location: Front Royal, VA

Reports to: Warehouse Supervisor

Work Hours: 8:00AM – 4:30PM

Roles and Responsibilities:

- Promote safe work environment through personal actions
- Load and unload trucks and containers using equipment provided in safe and efficient manner
- Check and count freight for accuracy and/or damage
- Take inventory as needed
- Direct product to correct area in warehouse
- Clear work area of loose wood and plastic, sweep area as needed
- Report faulty equipment, damage to racks, and other safety hazards to supervisor
- Other duties as assigned

Qualifications and Education Requirements:

- Minimum of H.S. degree or equivalent
- Minimum 12 months' work experience in warehouse or manufacturing environment
- Ability to become reach truck and forklift certified
- Familiarity with Warehouse Management Systems and Radio Frequency

Preferred Skills

- Strong teamwork skills
- Must be able to work overtime, days and/or evenings, and weekends
- Ability to read numbers and labels
- Ability to work in fast-paced environment
- Ability to pay close attention to details and meet deadlines
- Ability to safely lift up 60 lbs. frequently

Additional Notes

1st shift 8am-4:30pm. Only qualified candidates with related experience will be considered. Pre-employment Drug Screening, Background Check, and Physical are required.